



The **EU Scholarships for the Turkish Cypriot community programme** is funded by the European Union and implemented by British Council

ANNEX K STUDENT NARRATIVE REPORT

In order to collect information from the participants of the EU Scholarship Programme for the EU Turkish Cypriot community for the Academic Year 2014/5, beneficiaries must use this form to report on their experiences from the placements. The beneficiary will submit copies of this report to the Contracting Authority, the British Council, after the first month of their programme (the Interim Placement Report) and at the end of their programme (the Final Report) as a condition of grant. Please note that the final payment of 20% of the scholarship award will be made on approval of the final report on attendance and achievement.

This report is (tick box)

the Interim Placement Report

the Final Report

- This report must be completed and signed by the **Beneficiary**
- Please complete the report using a computer or laptop.
- Please expand the available space as necessary. Please note that the report should be of 7 to 15 pages.
- The answers to all questions must cover the reporting period.
- **Please refer to Schedule 2 of your grant contract and send the report to the addresses referred to.**
- The Contracting Authority will not accept any incomplete or badly completed reports (such as: short reports; inadequate information or not answering the questions etc.).
- Please note that all information requested should be included in the report. Any additional documents not requested by this report will not be taken into account.

1. PERSONAL INFORMATION

1.1. Name:

1.2. Contact Information at the Placement:

Postal address:

Tel:

E-mail address:

1.3. Application Status:

undergraduate student teacher

1.4. Contract number: 2014/.....

1.5. Host Country:

2. HOST UNIVERSITY

2.1. Name of the host university/faculty/department:

2.2. Name and contact information of a teacher, professor or member of the university's administration who acts as your contact person, supervisor or tutor, if any:

Name:

Address:

Tel:

E-mail:

Fax:

2.3. Course of Study:

Courses selected on the programme: (please precise in a paragraph for each Term why you chose these classes; whether they were obligatory or optional; your particular interest or field of specialisation, etc.)

a) Autumn Term:

b) Spring Term:

c) Summer Term:

2.4. Please give the results (if applicable) of any exams or marked assignments during the reporting period (please enclose copies of transcripts or certificates to the report, if applicable):

2.5. Checklist: annex to the Interim Placement Report, if applicable:

Copies of transcripts or certificates

3. REPORTING PERIOD:

From: to: = months
day/month/year day/month/year

4. FINANCIAL ASPECTS:

Have you been encountering financial problems in your host country? If so, please specify the reasons in a few paragraphs:

5. PRACTICAL ASPECTS: Describe briefly (in a few paragraphs) how the issues below were organised, mentioning especially good/weak points, positive/bad experiences.

5.1. Please provide your feedback on your host university or institution particularly the quality of the university facilities, resources, accommodation and student life:

5.2. Please provide your feedback on your programme of study particularly the quality of teaching and your learning experience:

5.3. Language – did you find you had sufficient language knowledge for the course of study?

5.4. What were the challenges and the benefits of living and studying in another country?

5.5. Other comments

6. MILESTONES: Please include the exact dates as requested. Please indicate with NA if a date is not applicable for you.

6.1 Arrival date at the host university/institution: _____
day/month/year

6.2 Departure date from the host university/institution (last day): _____
day/month/year

6.3 Date of finishing all exams of the academic year (last exam date): _____
day/month/year

6.4 TEACHERS ONLY: Date of finalizing the course/research: _____
day/month/year

7. CONCLUSIONS (part to be completed for the FINAL REPORT ONLY answering all questions in a few paragraphs)

7.1. Did the scholarship experience match your expectations, particularly your chosen programme of study?

7.2. What were the major problems you encountered and how did you overcome these?

7.3 Summarise the knowledge and skills you have gained from the programme. How do you think these will improve your employability in the future?

7.4 How has the scholarship experience impacted on you personally?

7.3. Do you have any recommendations for the British Council for the next Scholarship Programme?

7.4. What are your plans for the Academic year 2015/16 ?

7.5. Contact Information in Cyprus upon return:

Postal address:

Tel:

E-mail address:

Fax:

7.6. Checklist : annexes to the Final Report:

Document proving full attendance for the programme (such as transcripts; copy of obtained degree or diploma; a certificate or a letter from the university/institution – non exhaustive list of examples), kindly specify:

8. VISIBILITY

The European Commission may wish to publicise the results of Actions. Do you have any objection to the contents of this report being published on the programme website?

No

Yes

If yes, please state your objections here:

9. SIGNATURE (of Beneficiary)

I hereby declare that all the information provided in this Report is truthful and accurate and I stayed at the host university/institution during the whole mandatory attendance period as stipulated in the conditions of my contract.

Signature

Place and Date